NOTE: They are open to candidates with an Architecture Degree who have experience with corporate interior design or corporate architectural interiors.

To Apply Contact:
Rosemarie Pratts, Office Administrator. RPratts@galvarezstudio.com 305.371.8400

G. ALVAREZ STUDIO, INC.
INTERIOR DESIGNER

Duties & Responsibilities

The position description is as follows:

▪ Programming | Space Planning.
▪ Interior Design/Design Development.
▪ Prepare schematic design, design development, and presentation drawings.
▪ FF & E.
▪ Developing architectural production/construction documents drawings.
▪ Coordinate with Consultants, Engineers, and Contractors throughout project to meet deadlines as well as client expectations.
▪ Attend project meetings as required including weekly OAC site meetings.
▪ Client contact throughout all project phases.
▪ Modify construction documents drawings as required to meet all applicable codes for building department comments.
▪ Ability to manage multiple projects simultaneously.

Qualifications

▪ Bachelor’s degree in Architecture or related field from an accredited school.
▪ 5+ years (minimum of mid-level) of experience as an architectural drafter, with a focus on commercial interiors.
▪ Strong organizational and communication skills. Great verbal and non-verbal skills and be able to apply them in different project situations.
▪ Ability to work well in a team driven environment.
▪ Proficiency with programs such as AutoCAD & Revit.
▪ Strong organization and management skills.

Benefits

Company Policy shall be provided with employment offer.

▪ Competitive Salary
▪ Medical Insurance
▪ 401(K) Retirement Savings Plan with up to 4% employer match after one year of employment.
▪ End of year bonus.
▪ Paid Personal/Vacation Days
▪ Paid Holidays.