Title: Planner

Location: State College Municipal Building

Starting Salary Range: $50,000 - $63,000

Position open until filled.

REQUIREMENTS:
The Planner has primary responsibility for the development and preparation of plans and reports as well as GIS support for the department. Coordinates activities which will lead to the implementation of these plans, with focus on areas of redevelopment, housing and historic preservation. Aids various authorities, boards and commissions. Work is performed under general supervision with a great deal of latitude for the use of initiative and independent judgment based on professional education and previous experience. The Planner works with a high-performing, cross-disciplinary team, with opportunities to significantly impact the future of State College.

MINIMUM QUALIFICATIONS:
Bachelor's degree from an accredited college or university with a major in planning, geography, urban studies, public administration or related field; supplemented by some experience in local government planning related activities. Must have technical proficiency in ArcMap version 10 or higher, ArcGIS Pro and Adobe Creative Suite (specifically Adobe InDesign). Must possess a valid Pennsylvania Driver's License.

PREFERRED QUALIFICATIONS:
Master's degree planning, urban studies, public administration or a related field, AICP certification, experience with housing and public finance programs including CDBG and HOME and experience in securing grant funding for projects.

Anyone interested in applying for this position must apply online. The application may be found at the following link: https://selfservice.statecollegepa.us/MSSProd/employmentopportunities/default.aspx

The posting will remain open until the position is filled. A complete copy of the job description is available by contacting the HR Department. E.O.E.

Ed LeClear, AICP
Director | Planning & Community Development

Borough of State College
243 South Allen Street
State College, PA 16801
814.234.7109
eleclear@statecollegepa.us

<image002.png>
Project Management Intern Job Description

The Project Management Intern is the Project Managers’ right hand.

The successful candidate is proactive, organized, tracks and anticipates deadlines, implements various calendars and checklists to follow up and problem solve. Responsible for coordination and logistics of all projects to ensure they are delivered on time and within budget. He or she will coordinate with other departments to ensure all aspects of each project are compatible. The intern will take direction from the Project Manager and work to ensure deadlines are met while summarizing progress of all projects, daily.

The candidate should be familiar with a variety of the field’s concepts, practices, and procedures, rely on limited experience and judgment to plan and accomplish goals and, perform a variety of tasks. A wide degree of creativity and latitude is expected.

Responsibilities:

- Assists in coordination of internal resources and third parties/vendors for flawless execution of projects
- Assists in ensuring all projects are delivered on-time, within scope and budget
- Assists in ensuring resource availability and allocation
- Follow thru on all project plans, monitoring and tracking progress
- Capable of understanding engineering plans
- Assist in maintaining comprehensive project documentation
- Assists in comprehensive project plans to be shared with other staff members
- Continually develop leadership skills
- Perform other related duties as assigned

Requirements:

- Excellent communication skills; written and verbal
- Technologically savvy
- Solid organizational skills including attention to detail and multitasking skills
- Reliable and punctual
- Must have a valid driver’s license and a personal transportation

Please send resumes to ProjectManager@ShadeFLA.com
Join the Urban Health Partnerships Team!

Urban Health Partnerships (UHP) is a non-profit organization working throughout South Florida. Our mission is to invest in our communities by co-designing sustainable change and promoting equity and wellbeing across the life span.

We are currently seeking candidates for the following positions:

**Urban Planning Program Coordinator (Part-time):**
UHP is seeking a highly responsible urban planning professional with experience or interest in related areas such as public health, government relations, and community engagement.

The Urban Planning Program Coordinator will:

- Coordinate and manage projects focused on health and the built environment and that promote safe, accessible active transportation
- Support local Complete Streets efforts through technical assistance, education, and planning that actively integrates the community
- Work with diverse stakeholders toward policy, systems, and environmental changes that support health and equity
- Join a diverse staff that represents diverse backgrounds, experiences, and expertise and work within an inclusive, flexible, and supportive environment

**Deadline:** Position will be open until filled, but apply by March 15 for full consideration.

Apply Now!

**Age-Friendly Initiative Intern - Spring/Summer/Fall (Internship):**
UHP is seeking outstanding individuals committed to advancing the goals and strategies of the age-friendly efforts in Miami-Dade County. Selected candidates will:
Graduate Architect
WZA Architects -
Job Summary

WZA Architects, a Fort Lauderdale Florida based multidisciplinary design firm, is seeking a talented Graduate Architect. The candidate will be responsible for architectural design and preparation of construction documents for buildings of various occupancies and specialty structures. The candidate must possess the technical ability to independently work through a project from schematic design through the construction phase with minimal guidance.

Responsibilities and Duties

- Responsibilities include assisting a production team which involves creating a Conceptual Design Package, revising the design as per client feedback and formulate a complete set of Construction Documents.
- Management concepts and workflows and extensive knowledge of Structural and MEP Systems.
- Extensive knowledge of building process and permit process and train and oversee associates and conduct performance reviews.
- Required experience in Commercial and Institutional Projects.
- Manage deadlines and budget while managing excellence in design.
- Coordinate with team members, contractor, clients, fellow team members and building officials.
- Perform construction administration function including the review of shop drawings and interpretation of construction documents.
- The candidate must have the ability to work well under pressure, prioritize multiple projects and adjust work accordingly, often against tight deadlines.

Qualifications and Skills

- Bachelor of Architecture Degree or enrolled Master of Architecture Degree.
- Minimum (1-3) years experience as practicing Architect.
- Working Knowledge of standard construction practices and The Florida Building Code, NFPA, ADA, etc.
- Strong verbal and written communication skills.
- Ability to work as a team member interacting with architects, owners, contractors, and coworkers.
- Working knowledge of AutoCAD required.
- Working knowledge of Revit, etc. a plus.
- Florida Architecture Registration (RA) license

Benefits

- Medical Insurance Allowance
- 401k Retirement Plan
- Paid Vacation
- Paid Sick Leave
- Paid Holidays
- Continuing Education Reimbursement
- Excellent Working Conditions
- Business Hours: Monday – Friday 8:00 AM to 6:00 PM
- Competitive salary commensurate with experience.

If you are a team member who thrives in a collaborative, self-driven, and stimulating technical environment, we would like to hear from you!

All submissions are completely confidential
Good Afternoon Jennifer,

Hope this e-mail finds you well.

As you requested in our meeting today at the Campus, I’m sending some information about our company and the Job that we are proposing.

b_living is a Joint Venture between US2 Global (www.us2.global.com) and Supermix Concrete (www.supermix.com and www.supermix.com.br).

We’ve built more than 13,000 workforce and affordable apartments units in Brazil. Supermix is the biggest concrete company in Brazil and one of the biggest in Florida.

We are focused on building and renting Multifamily apartments for the workforce population.

We want to do nice design buildings, but yet, in a price that most of the American residents can afford to live in.

We are currently working with Robert Bahar and Ivo Fernandez (Modis Architects) for our projects here in Miami.

About the Job we are offering:

Someone that can:

- Help us build our database and information specially about zoning in Miami.
- Be our link and help us analyze the studies done by the architects.
- Help us decide in which area and which products we should develop.

Will be reporting directly to the CEO.

Can do home office or work at our office at 4300 Sw 74th Av., Miami.

No fixed schedule.

Negotiable Wages.

Thank you very much for your help.

Best regards,
Architectural Associate II

Employer Name:
Patrick Ahearn Architect LLC

Employment Category:
Architect
Project Manager

Type of Employment:
Full Time

Experience Level:
Min 3 years

Location:
Boston
Greater Boston
Massachusetts

Patrick Ahearn Architect LLC is an internationally recognized, award-winning residential firm specializing in historically motivated and timeless architecture. Our firm covers a broad spectrum of projects throughout the United States including master planning, new construction, historic restoration and renovation.

We are seeking a highly motivated, self-directed candidate with 3+ years of experience to perform throughout all phases of architectural work. Candidates should have excellent organizational and communication skills enabling them to contribute on project team to support all phases of project delivery and to work efficiently and independently on tasks.

Candidate Requirements:
• Professional degree in Architecture
• Minimum 3 years of experience in residential architecture
• Self-motivated and able to work well in a fast paced team environment
• Strong technical skills and design awareness
• Effectively communicate with clients, coworkers, and contractors
• Experience and working knowledge in residential zoning, design, bidding, construction document and administration, and building codes
• Proficient in current AutoCAD and Photoshop
• Knowledge in Sketch-up is preferred but not required

We offer competitive salaries, health and dental insurance, 401k & Roth 401k plan with 3% contribution, and continuing education.

Contact Information:
Email your cover letter, resume, and three portfolio examples to jobs@patrickahearn.com. The portfolio examples should include design and working drawings, and images of completed residential projects. Please include "Architectural Associate II Position 2019" in the subject of the e-mail.
Senior Project Manager

Employer Name:
Patrick Ahearn Architect LLC

Employment Category:
Architect
Project Manager

Type of Employment:
Full Time

Experience Level:
10+ years

Location:
Boston
Greater Boston
Massachusetts

Patrick Ahearn Architect LLC is an internationally recognized, award-winning residential firm specializing in historically motivated and timeless architecture. Our firm covers a broad spectrum of projects throughout the United States including master planning, new construction, historic restoration, and renovation.

We are hiring a Senior Project Manager and are seeking a highly motivated, self-directed candidate with 10+ years of experience to perform throughout all phases of architectural work from concept through construction documents and administration. Candidates should have an exceptional design sense and excellent organization and communication skills in order to work efficiently and independently to produce high-quality work in a fast-paced environment.

Candidate Requirements
- Professional degree in Architecture (license preferred)
- Background in Classicism (preferred)
- Minimum 5 years of experience in residential architecture
- Experience and working knowledge in residential zoning, design, bidding, construction document and administration, and building codes
- Proficient in current AutoCAD and Photoshop
- Knowledge in Sketch-up (preferred)

We offer competitive salaries, health and dental insurance, 401k & Roth 401k plan with 3% contribution, and continuing education.

Contact Information:
Email your cover letter, resume, and three portfolio examples to jobs@patrickahearn.com. The portfolio examples should include design and working drawings, and images of completed residential projects. Please include “Senior Project Manager Position 2019” in the subject of the e-mail.
Serving the industry for over 60 years, our company has thrived on not only constructing safe large-scale masonry projects, but more importantly building relationships and offering unrivaled customer service to our clients. Telligent Masonry provides complete masonry services from budgeting projects for our partner clients to installing the final masonry product 100% in house. Ranging between new construction and historic renovations, we deliver the project safely, on budget and on time. Telligent Masonry installs brick, CMU, cast stone, precast, granite and stone veneer work for hotels, public and private institutions, historic landmarks, government facilities, condominiums, mixed used structures, libraries, apartment complexes, resorts and retail establishments. Telligent Masony has completed projects for Walt Disney World, Four Seasons Hotels, the Mandarin Oriental Hotel in Washington, Miami International Airport, Walmart, Bowie Bayside Stadium, The US Naval Academy, and Andrews Air Force Base. As the ABC Metro Washington’s 2014, 2016 & 2017 Masonry Subcontractor of the Year, and the WBC’s 2014 & 2017 Craftsmanship Award winner, Telligent also marks safety as their number one priority while tackling a wide range of projects from new construction to restoration.

We are looking for a full-time Junior Estimator to join our Rockville, MD office.

The ideal candidate will be able to prepare detailed material and labor take-offs utilizing Tradesman on-screen takeoff software, work well with others, be self-motivated, and have basic knowledge of the construction industry.

In depth estimator training will be provided.

**Job Responsibilities:**

- Perform detailed material & labor take-offs based on construction documents
- Develop proposals and complete GC scope of works to submit to Owner/GC on bid day
- At times, work on multiple estimates and still meet critical bid deadlines
- Work with project management & field personnel to resolve construction issues during all project phases
- Build and maintain business relationships by attending industry association networking events and continuing education programs

**Qualifications:**

- Knowledge of on-screen take-off software, (Tradesman, Timberline, PlanSwift, etc.) is a plus, though training on Tradesman will be provided
- Basic knowledge of the construction industry (Knowledge of the masonry trade is a plus)
- Familiar with plan reading
- Proficient in Microsoft Office (Specifically Outlook, Excel and Word)
- Familiar with Adobe Acrobat or Phantom Foxit PDF software
- Must be able to communicate at all levels
- Ability to multitask and meet tight deadlines
- Efficient, productive & detail oriented

Health Benefits: Yes
401k Plan with Match Contribution: Yes
Continuing Education Assistance: Yes

**PLEASE SEND ALL INQUIRIES/RESUMES TO HR@TelligentMasonry.com**
2019 Summer Internship

APPLY ONLINE NOW!
See Link in bio for more information
Good morning,

I am TSgt Curtis Jones and I am the United States Air Force Health Professions Recruiter for the State of Florida and Puerto Rico. I specialize in recruiting Health Facilities Architects and Engineers. It is my goal spread the news about this position, because, many people do not know it even exists in the Air Force! I also have been successful at helping students secure a position before graduating.

I would be happy to speak with anyone about the opportunity/details, as well as how I can reach the students. I am also interested in any events you may be holding. Typically, since student lists are hard to come by, I have sent the best information to a staff member who sends it out to the students. Also, I can come by for a presentation to inform students and faculty of this amazing opportunity and unique pathway in the Architectural world.

If any of this is possible please let me know! More than anything I appreciate your time and help and look forward to visiting the campus soon!

Very Respectfully,

CURTIS L. JONES, TSgt, USAF
HEALTH PROFESSIONALS RECRUTER
1650 Sand Lake Road, Suite 260
Orlando, Florida, 32809
Cell: 407-506-8473
The Anthony K. Baker Internship program is named in honor of the late Anthony K. Baker, a dedicated advocate of historic preservation, history, and architecture throughout the United States. The Foundation is looking for graduate and undergraduate students studying architectural design and/or historic preservation to participate in a six-week program this summer. Interning students will be exposed to challenging, professional opportunities while working in the offices of leading architectural, interior, and landscape design firms, assisting with documentation of historic properties, and participating in urban planning and design, as well as a variety of other related projects. A $1000 stipend will be included with the internship and housing provided.

Program Requirements and Expectations:

- Graduate / Undergraduate status
- Major with an intent to pursue a career in architecture or historic preservation
- Grade point average greater than 3.0
- Commitment to the program beginning on June 10 through July 19, 2019
- Stipend of $1000, housing provided

Application packages will not be returned. We recommend you keep copies of all package contents and request additional letters of recommendation for your records.

Should you have any questions, please contact:
Aimee Sunny, Director of Education
asunny@palmbeachpreservation.org
(561) 832-0731, ext. 106
**ANTHONY K. BAKER INTERNSHIP APPLICATION**

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Initial</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Permanent Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Cell Phone</th>
<th>Home Phone</th>
<th>Email</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Current Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

Current Address Valid Until

Are you eligible to work in the United States?  Yes [ ]  No [ ]

**EDUCATION**

High School: ______________________  Graduation Year: ____________

College: ______________________

Graduation Year: ______________________  GPA ______________________

Major area of Study: ______________________

Minor area of Study: ______________________

Graduate School: ______________________

Graduation Year: ______________________  GPA ______________________

Major area of Study: ______________________

Minor area of Study: ______________________

How did you learn about this program? ______________________


YOUR COMPLETED APPLICATION SHOULD INCLUDE THE FOLLOWING:

- Two (2) original letters of recommendation from any two of the following:
  Principal, Dean, Professor, Teacher, Guidance Counselor, Academic Advisor,
  former or current work Supervisor. Letters may be included with the
  application or sent directly to the Foundation by the deadline.
- Resume
- Unofficial or Official Transcript from all colleges attended
- Digitized collection/portfolio of your projects and/or writing sample (research
  paper or essay, not to exceed 10 pages)
- A Personal Statement (no more than 500 words, double-spaced) answering the
  following questions:
  - Why would you like to intern at the Preservation Foundation of Palm Beach?
  - How does the Foundation's internship fit with your background and career goals?
  - What do you hope to achieve from the experience and what do you believe you can
    contribute to the Foundation?

CERTIFICATION

I certify that all the information on this form is true and complete to the best of my
knowledge. If requested by the Preservation Foundation of Palm Beach, I agree to provide
additional documentation for any information given on this form. I understand that if I
accept an internship at the Preservation Foundation of Palm Beach I am making a
commitment to work for 6 weeks, M-F, 9:00 a.m. to 5:00 p.m., beginning June 10 and
ending on July 19, 2019.

______________________________  ______________________
Applicant Signature               Date

Please submit your completed application with the attachments electronically or by
mail with ATTN: BAKER INTERNSHIP by MARCH 8, 2019 to:

Aimee Sunny
Director of Education
Preservation Foundation of Palm Beach
311 Peruvian Ave
Palm Beach, FL 33480
asunny@palmbeachpreservation.org
Dear Peterson Prize Professor:

Heritage Documentation Programs, in collaboration with the National Council for Preservation Education (NCPE), seeks applications from qualified students and recent graduates for 2019 summer employment documenting historic sites and structures of architectural, landscape, and technological significance throughout the United States. Duties involve on-site field work and the preparation of measured and interpretive drawings and written historical reports for the HABS/HAER/HALS Collection at the Prints and Photographs Division of the Library of Congress. Projects last 12 weeks, beginning in late May or early June. Salaries range from approximately $8,000 to $12,000 for the summer, depending upon job responsibility and level of experience. Positions will be located at the HDP offices in Washington DC.

The application deadline is **1 March 2019**.

Positions are open to currently enrolled graduate students, and to undergraduate students who will have completed three years of course work by the beginning of summer 2019. Recent graduates (degree awarded October 2017 or later) may also apply.

Information regarding the application procedure can be found on the HDP website at [https://www.nps.gov/hdp/jobs/summer.htm](https://www.nps.gov/hdp/jobs/summer.htm).

Please encourage all interested and qualified students to apply.
Hello Jennifer,

I work with Cristina Recio Interiors, a small design firm in Coral Gables (close to University of Miami) that specializes in high end residential interiors.

I spoke to your office and was told I could reach out to you regarding student jobs.

At this time we are seeking to expand our team with a part time AutoCAD drafter and office assistant that is highly motivated, responsible, and capable of meeting deadlines. We offer flexibility on work schedule.

This position entails the following:

*Must be proficient using AutoCAD and have experience working with ID/SPEC Books. The ID/SPEC book is to include, but not limited to, floor plans indicating wall and flooring locations and terminations, elevations, sections and details, furniture layout, finish plan and finish schedule, moulding and millwork schedule, lighting schedule...

*Create computer generated mood boards and presentation boards.

*Create, process and maintain client books.

*Proficiency with 3D modeling software (i.e., Sketchup) is a plus

Please feel free to forward my contact information to interested candidates. We will discuss more details in the interview process. Thank you for your time and assistance!

Melissa Valdespino

Cristina Recio Interiors

1390 S Dixie Hwy
Suite 2208
Coral Gables, FL 33146

melissa@cristinareciointeriors.com
www.cristinareciointeriors.com
SMITHGROUP SUMMER INTERSHIP

NOW ACCEPTING APPLICATION FOR THE 2019 SUMMER INTERNSHIP

SmithGroup is an international idea-oriented design firm that is committed to creating inspiring places that enrich the human spirit. The Dallas office is currently accepting applications for Interns for the summer of 2019. The SmithGroup internship program provides students with the opportunity to apply classroom learning to real world application. Interns will participate in hands-on project work, weekly “Lunch & Learn” sessions with office leadership, office activities, and mentor pairing.

Aspiring Architects, Engineers and Interior Designers who thrive in an environment of collaboration and mentoring, and demonstrate a high degree of creativity are encouraged to apply.  https://www.smithgroup.com/become-an-intern

CHRISTINA LEVINE
Human Resources Representative

SmithGroup
5910 North Central Expressway, Suite 1765
Dallas, TX 75206

T 469.232.5557 C 469.216.6021
christina.levine@smithgroup.com

smithgroup.com

Connect with us
LinkedIn | Facebook | Twitter | Instagram
Design It Studio

4102 Ponce De Leon Blvd

Coral Gables, 33146

(305) 853-8555

Dear University of Miami Students:

Design it Studio is an interior design firm that also manufactures custom high-end architectural millwork. We are currently looking for a drafter that wants to be part of our team. It is important for us to fluently speak English and Spanish. The position will require CAD knowledge for designing and drafting to: work from rough sketches and specifications created by architects, help designing and developing shop drawings, specify dimensions and materials of products, work under the supervision of architects.

Working from Monday to Saturday and open to flexible schedules, the position is to start as soon as possible. Salary will be specified depending on availability of the person that is applying.

In case you are interested in the position, and/or if you have any questions about it please send your CV to: maribel@designit.studio

Sincerely,

[Signature]

Maribel Muniz
Owner and Designer.
Charles Hilton
ARCHITECTS

EMPLOYMENT OPPORTUNITY

Charles Hilton Architects is seeking architectural graduates for entry level positions. If the idea of joining a firm who produces top-quality work, pursues a diversity of project types and styles, offers a comfortable and supportive work environment and where hard work and achievement are rewarded with rapid advancement, then we invite you to learn more about CHA.

Established by Charles F. Hilton, this award-winning firm continues to build on a thirty year tradition of fine architectural design. Charles Hilton Architects strives to create thoughtfully-designed buildings of enduring character that can meaningfully improve the daily lives of their inhabitants. While the firm is best known for its beautifully-designed and regionally-sensitive homes in the greater New York Metropolitan Area, its work stretches across the country and includes select civic and commercial projects. The office currently consists of 16 highly dedicated individuals with specialized training ranging from historic preservation, to sustainable green design, to fine architectural interiors. CHA's projects are featured regularly in regional and national publications. The firm's work has been honored with 50 design awards in the past five years alone. In addition, CHA has been recognized by Ocean Home Magazine as a Top 50 coastal architect for the past three years running and Charles Hilton was a 2016 Inductee into the New England Design Hall of Fame.

Candidates must demonstrate strong creative and technical skills as well as proficiency with AutoCAD. Past architectural office experience and proficiency in Revit is a plus. Applicants should be team oriented and self-motivated in order to contribute to a productive environment and assume greater responsibilities as the position develops.

If a career in this work environment is of interest to you and you wish to become part of a dedicated and high-spirited team, we invite you to visit www.hiltonarchitects.com. Resumes can be forwarded to careers@hiltonarchitects.com or mailed to Charles Hilton Architects.

1795 MASON STREET, GREENPORT, NY 11944
203.489.8300 | www.hiltonarchitects.com
Internship Opportunity Nov. 19th - 30th

Open To: 4th & 5th year undergraduates and Masters level students

Art Basel Exhibit

Royal Byckovas, R&B, is looking for an UM Architecture student with strong graphic skills to assist with an Art Basel project in their office. The student will work with drafting plans in CAD and graphic presentations with InDesign and Illustrator. For the right person they will offer the ability to be apart of the exhibition days during Art Basel and will be give tours of their shipping container house in Wynwood. This is a paid position, pay based on students experience. Please contact Ethan Royal, ethan@royalbyckovas.com

R&B

Royal Byckovas | AA 26002805
305 458 3989 | royalbyckovas.com
2610 N. Miami Ave. STE A, Miami, FL 33127
Historic Preservation Internship Opportunity
PlusUrbia Design, Miami

What? Historic Preservation Survey of Shenandoah District in Little Havana
  • Combination of Field Work and Archival Research
  • Creation of Florida Master Site Files for State of Florida
  • Documentation of the architectural style, architectural features, and condition of buildings
  • Hands-on Training and Mentorship with Preservation Professionals
  • Hands-on experience in reading historic architecture and understanding Miami neighborhoods

When? January – April 2019

Where? PlusUrbia Design Offices, 1385 Coral Way, Miami, FL

Time Commitment: Minimum of 20 hours / week

Compensation: $15 / hour

Contact:
Megan McLaughlin, Historic Preservation Specialist, PlusUrbia Design
megan@plusurbia.com | 305.978.5155

More information on Shenandoah:
https://miami.curbed.com/2015/5/22/9957588/shenandoah-miami-historical-photos
Historic Preservation Internship Opportunity
PlusUrbia Design, Miami

What? Historic Preservation Survey of Shenandoah District in Little Havana
- Combination of Field Work and Archival Research
- Creation of Florida Master Site Files for State of Florida
- Documentation of the architectural style, architectural features, and condition of buildings
- Hands-on Training and Mentorship with Preservation Professionals
- Hands-on experience in reading historic architecture and understanding Miami neighborhoods

When? January – April 2019

Where? PlusUrbia Design Offices, 1385 Coral Way, Miami, FL

Time Commitment: Minimum of 20 hours / week

Compensation: $15 / hour

Contact:
Megan McLaughlin, Historic Preservation Specialist, PlusUrbia Design
megan@plusurbia.com  |  305.978.5155

More information on Shenandoah:
https://miami.curbed.com/2015/5/22/9957588/shenandoah-miami-historical-photos
Historic Preservation Internship Opportunity
PlusUrbia Design, Miami

What? Historic Preservation Survey of Shenandoah District in Little Havana
  • Combination of Field Work and Archival Research
  • Creation of Florida Master Site Files for State of Florida
  • Documentation of the architectural style, architectural features, and condition of buildings
  • Hands-on Training and Mentorship with Preservation Professionals
  • Hands-on experience in reading historic architecture and understanding Miami neighborhoods

When? January – April 2019

Where? PlusUrbia Design Offices, 1385 Coral Way, Miami, FL

Time Commitment: Minimum of 20 hours / week

Compensation: $15 / hour

Contact:
Megan McLaughlin, Historic Preservation Specialist, PlusUrbia Design
megan@plusurbia.com  |  305.978.5155

More information on Shenandoah:
https://miami.curbed.com/2015/5/22/9957588/shenandoah-miami-historical-photos
ShadeFLA Designer/ Architect

Experience: 0-3

Description:
ShadeFLA is seeking a highly organized, full-time Architect/Designer to coordinate shade product designs for the hospitality industry on behalf of a boutique awning company. Fast-paced, friendly and collaborative work environment. We are located in Miami, FL and service Florida, the continental US, and the Caribbean.

Our office is located in the up-and-coming Upper Eastside neighborhood where many architects, designers, artists and artisans have moved after being forced out of the design district. Our building was completely renovated 1 1/2 years ago and our loft-style office is very modern. Restaurants in the area include The Vagabond, Pinch, Mina’s Mediterranean, Cake Thai food, Moshi Moshi, Ms. Cheezious and more. We also have a gym downstairs and membership is one of our perks.

Work includes:

- Preparing and presenting design proposals and estimates for clients
- Preparing sun studies and detailed drawings to provide client with the ideal shade solution
- Working with contractors, engineers, installers and other professionals
- Attending meetings with clients when necessary
- Working with the Project Manager to create construction schedules
- Conducting occasional site visits when necessary to check on progress of a particular project
- Overseeing 1-2 part-time designers
- Learning technical information of ShadeFLA products
- Maintaining an inventory of fabric samples

The ideal candidate should:

- Have strong visual awareness and an eye for detail
- Be proficient in AutoCAD and Google Sketchup Pro
- Be creative and take initiative
- Be passionate about the hospitality industry and comfortable with working with luxury resorts, restaurants and other commercial clients
- Work independently yet work well with a team
Design Intern

Job Description

ShadeFLA is seeking a highly organized Design Intern to assist the lead designer and coordinate shade product designs for the hospitality industry. Fast-paced, friendly and collaborative work environment. We are located in Miami, FL and service Florida, the continental US, and the Caribbean.

Our office is located in the up-and-coming Upper Eastside neighborhood where many architects, designers, artists and artisans have moved after being forced out of the design district. Our building was completely renovated 1 1/2 years ago and our loft-style office is very modern. Restaurants in the area include The Vagabond, Pinch, Mina's Mediterranean, Cake Thai food, Moshi Moshi, Ms. Cheezious and more. We also have a gym downstairs and membership is one of our perks.

About the Position

- Conducting sun studies and preparing detailed drawings to provide client with the ideal shade solution using AutoCad & Google Sketchup Pro
- Preparing design proposals/estimates for clients
- Working with contractors, engineers, installers and other professionals
- Working with the Project Manager to create construction schedules and coordinate permits/ regulations for projects
- Learning technical information of ShadeFLA products
- Maintaining an inventory of fabric samples

The ideal Candidate Should:

- Have strong visual awareness and an eye for detail
- Be proficient in AutoCAD and Google Sketchup Pro
- Be creative and take initiative
- Be passionate about the hospitality industry and comfortable with working with luxury resorts, restaurants and other commercial clients
- Work independently yet work well with a team

To apply please send resume, portfolio and all relevant work to Operations@ShadeFLA.com
We are looking for a new intern to hire and train, someone who has recently graduated and does not have much professional experience.
Thank you for reaching out to you. I will search for candidates i may know and forward the position to them.

Sent from a Galaxy far far away..... please excuse any typos due to the excessively small Keyboard and an insistent autocorrect.

Good afternoon,

My name is Alba Tarre and I am the Assistant Department Director, for the Office of Housing and Community Services. One of the Department’s task is managing the City’s Affordable Housing Program, encompassing residential, multi-family buildings receiving US Department of Housing and Urban Development (HUD) funds.

Our office is currently looking to fill a vacancy for Senior Capital Projects Coordinator position. If you know of any current or former students that would be interested, please feel free to forward the description attached. Any interested candidates can email me directly to Albaterre@miamibeachfl.gov.

Thank you.

Regards,

Alba Ana Tarre, LMHC,LMFT,NCC- Assistant Director
OFFICE OF HOUSING & COMMUNITY SERVICES
555 17th Street, Miami Beach, FL 33139
Tel: 305-604-4653 / 305-673-7000 Ext. 6175/ www.miamibeachfl.gov
We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

CONFIDENTIALITY NOTICE: This message and any attachments are for the sole use of the intended recipient(s) and may contain confidential and privileged information that may be exempt from public disclosures. Any unauthorized review, use, disclosure or distribution is prohibited. If you received this message in error, please contact the sender (via email, fax or phone) and then destroy all copies of the original message. Thank you

Please note that Florida has a very broad Public Records Law; therefore, your emails may be subject to public disclosure.
Hi Nicole – You had been in touch with Jennifer last week in regards to us posting an ad for a Project Superintendent. Can you please post the following:

Project Superintendent needed for High End Commercial Work. Five plus years experience a must. Need to coordinate all trades and keep the projects moving in a proficient manner. Bi-Lingual would be a plus. Salary Commensurate with experience.
Please email your resume and salary requirement to ellen.ctd@gmail.com

Thanks for your help.

Regards,
Ellen

LOGISTICS
CONSTRUCTION MANAGEMENT
1100 East Atlantic Avenue
Delray Beach, FL 33483
561 865 6776
ellen@logisticscm.com

Confidentiality Note: This information is intended for the use of the individual or entity name above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copy of this communication is strictly prohibited. If you have received this communication in error, please immediately notify and return the original message to sender.
DAVID M. SCHWARZ ARCHITECTS

David M. Schwarz Architects, Inc. is an award-winning, Washington, DC-based design firm. Established in 1978, we have an extensive portfolio of cultural, civic, institutional, commercial, athletic and master planning projects located throughout the United States.

Employment Opportunities
Our firm is always seeking motivated individuals with strong design, graphic and communication skills to add to our design teams. We offer competitive compensation and excellent benefits.

employment@dmsas.com | www.dmsas.com
David M. Schwarz Architects, Inc. is an award-winning, Washington, DC-based design firm. Established in 1978, we have an extensive portfolio of cultural, civic, institutional, commercial, athletic and master planning projects located throughout the United States.

Employment Opportunities
Our firm is always seeking motivated individuals with strong design, graphic and communication skills to add to our design teams. We offer competitive compensation and excellent benefits.

employment@dmsas.com | www.dmsas.com
David M. Schwarz Architects, Inc. is an award-winning, Washington, DC-based design firm. Established in 1978, we have an extensive portfolio of cultural, civic, institutional, commercial, athletic and master planning projects located throughout the United States.

Employment Opportunities
Our firm is always seeking motivated individuals with strong design, graphic and communication skills to add to our design teams. We offer competitive compensation and excellent benefits.

employment@dmsas.com | www.dmsas.com
DAVID M. SCHWARZ ARCHITECTS

David M. Schwarz Architects, Inc. is an award-winning, Washington, DC-based design firm. Established in 1978, we have an extensive portfolio of cultural, civic, institutional, commercial, athletic and master planning projects located throughout the United States.

Employment Opportunities
Our firm is always seeking motivated individuals with strong design, graphic and communication skills to add to our design teams. We offer competitive compensation and excellent benefits.

employment@dmsas.com | www.dmsas.com
PAID ARCHITECTURAL INTERNSHIP OPPORTUNITY

Palenzuela & Hevia Design Group is looking for Students/Graduates interested in filling an intern/full time position at our firm. We are looking for hardworking and motivated individuals looking to grow and develop their skills in architecture and design.

IF INTERESTED PLEASE CONTACT RACHELLE MCKOOL @

RACHELLE@PHDESIGNGROUP.COM
305) 969-5001

PALENZUELA & HEVIA DESIGN GROUP, INC.
12201 SW 133 COURT
MIAMI, FLORIDA 33196
Good Day Irene,

Our firm is looking to immediate hire 2-3 talented Architectural Designers or Drafters, recent or post, graduates with any combination of design skills and/or drafting skills. Will be expected to know how to do 3-d modeling using Sketch-up and CAD Drafting with AutoCAD. The position is for starting immediately. They are to send us a resume to my attention, we will call them for an interview. These positions are for assisting the architectural practice of the firm whose focused is on residential/office/mix-use/civic projects throughout Florida.

ANY COMBINATION OF SKILLS: AutoCAD, MS Office Suite, Sketch Up or other 3-D Rendering, Photoshop

ARCHITECTURAL DESIGNER
Recently licensed architect or non-registered graduate with talented architectural design skills, fluent with 3-D Modeling and/or hand drawing; responsible for particular parts of a project within parameters set under the supervision of an architect.

ARCHITECT /DESIGNER I
Recently licensed architect or non-registered graduate with 3-5 years of experience with construction documents; responsible for particular parts of a project within parameters set under the supervision of an architect.

SENIOR ARCHITECT / DESIGNER
Licensed architect or non-registered graduate with more than 8 years of experience; has a design or technical focus and is responsible for significant project activities under the supervision of an architect.
Please forward to MUD students.

Sent from the cellular phone of Elizabeth Plater-Zyberk

Begin forwarded message:

From: Juan Mullerat <juan@plusurbia.com>
Date: May 3, 2018 at 10:07:21 AM EDT
To: "Elizabeth M. Plater-Zyberk" <epz@miami.edu>
Cc: Megan McLaughlin <megan@plusurbia.com>
Subject: Position for Junior designer at Plusurbia Design

Hi Lizz,

I was wondering if you knew designers interested in joining our studio.

We are currently looking for a talented Junior Designer with an interest in Urban and Landscape design to begin immediately as part of our creative team.

The position requires strong graphic skills, the ability to communicate concepts in 2D and 3D for a range of scales: from regional, city, neighborhood to landscape to architectural design. Candidates will also be expected to take on a variety of responsibilities depending on their skills and project needs.

Our studio is currently engaged on several design and planning projects including: Regional, Town, Neighborhood and District Design, Downtown Revitalization, Transit Oriented Developments, Corridor and Complete Street Studies, Open Space Design and small scale single and multifamily architectural projects.

Let me know if you know of either recent graduates or current students who may want to intern this summer. They can send me an email or apply online at https://plusurbia.com/contact/

Thanks for your help.

~juan

Juan Mullerat
4 Park Road
305 444 4850
305 213 4410
plusurbia@plusurbia.com
plusurbia.com
On Wed, May 2, 2018 at 5:57 PM Richard Bories <dick@boriesandshearron.com> wrote:

Hello Irene,

Here is the text for our ad for a Project Manager and Junior Architect. Please let us know if you need any information?

Thanks for all your help! Lou from Gil Schafer's office has such nice things to say about you and your program!

Best,

Dick Bories
917-374-3422

1 of 2 Ads:

BORIES & SHEARRON is seeking full-time Project Manager candidates. • Salary commensurate with experience. Benefits include health insurance, paid time off, 401(K), short and long term disability

Qualifications
• Preferably 6+ years experience in traditional/classical, high-end residential architecture
• BA of Architecture is required; Masters Degree in Architecture or related field is a plus
• Proficiency in AutoCAD for Mac required, familiarity with Photoshop and SketchUp
• Hand-drawing skills mandatory
• Skilled knowledge of residential construction methodology and high-end detailing and documentation
• Ability to travel necessary (valid driver’s license)

Responsibilities
• Ability to lead project team(s) through Construction Documents
• Create and manage project schedule from SD through CA
• Seasoned proficiency at documenting project status through copious note-taking, adherence to schedule, client status reports, etc.
• Interface and work with team Structural/MEP Engineer, Interior Designer, Landscape Architect, and General Contractor
• Must convey professionalism in appearance and manner and adept at client interaction
• Must be self-motivated as well as team-orientated and enjoys the role of mentor to junior staff

The Firm
Bories & Shearron, founded in 2005, is a published, full-service architecture firm with projects across the US. Our passion is to work in traditional and classical architectural styles. We employ an eclectic approach to design—ranging from the symmetrical and formal to the simple and reserved. Good proportion, suitability, and a sense of invention, combined with a seamless integration of the House, the Décor, and the Garden, are the tenets of our practice.
We work with all aspects of residential architecture including new construction, complete restorations, interior alterations, and garden design. The hallmark of our work is to maintain architectural integrity while incorporating required modern amenities. In addition, we interpret individual project needs through client and artisan collaboration.

2 of 2 Ads:

BORIES & SHEARRON is seeking full-time Junior Architect candidates. • Salary commensurate with experience. Benefits include health insurance, paid time off, 401(K), short and long term disability
10 DESIGN is Seeking Interns

- Experienced with: Rhino, Revit (bonus), CAD/ Will need to help design and model mostly competitions at first in Asia. Everyone at 10 designs projects.
- Recent grad/graduate student/undergraduate upper level student
- Creative hard worker
- Great if students speaks Mandarin or Korean as most of the projects communicate with the offices back there. Many of the firm’s projects are in those countries.
- Office will start In July in a Miami Beach service office and most likely end up in Wynwood or downtown in a year. About 20 people to be hired in 2 years. Firm currently has about 150 employees in Hong Kong/UK/Dubai.

Interested candidates send cv’s to: Tqivens@10design.co

See work firm does here: https://miami.box.com/s/vict8i6elvgremo8hzwgsz4ve11dvfoj

Danay Morales

Associate Director
Office of Academic Services
Office: 305.284.3731
Direct: 305.284.5989
Fax: 305.284.6879

At the U, we transform lives through teaching, research, and service.

UNIVERSITY OF MIAMI
SCHOOL of ARCHITECTURE

This e-mail and any files transmitted with it are private and confidential and are solely for the use of the addressee. It may contain material which is legally privileged. If you are not the addressee or the person responsible for delivering to the addressee, be advised that you have received this e-mail in error and that any use of it is strictly prohibited. You must delete all material received in error and notify the sender immediately.
POSITION PROFILE

TITLE: Director of Design & Planning

LOCATION: Corporate Office - Houston, Texas

POSITION OBJECTIVE:

To ensure that Generation Park is beautiful, and that the massive 40 million square feet of improvements and 4,000 acres are planned thoughtfully and forward looking. This person must have insatiable curiosity, natural ability, knowledge and passion to raise the bar for architecture, interior, landscape, urban design, and their ability to evoke a positive emotional response. The position is to assist, coordinate, and at times lead design, architectural, and planning charrettes, design firm selection, plan review and other activities across all asset classes at Generation Park, the largest private commercial development in the 3rd most populous county in the United States. This position reports to the President and will touch nearly every aspect of Generation Park from lighting, to curbs, to glass color, to bollards, to planting, fountains, bridges, bike trails, art, ceiling height, FF&E, monuments, seals, color palettes, construction materials, and presentation materials. A keen aesthetic eye, hands that can create it and a mouth that can articulate it are required.

PRIMARY RESPONSIBILITIES:

Note: Generation Park has been underdevelopment since 2012, and the responsibilities listed below have previously been commenced, performed, and in some case completed. But, perfection is an ever-elusive target and the primary goal is to continue to challenge ourselves to strive towards it. This work will be done in collaboration with various of your development team members.

- Regional Planning: Large scale conceptualization of use and linkage (pedestrian, public, private).
- Municipal: Capitalizing on opportunities to enhance the design of utilities and infrastructure.
- Master Planning: Detailed conceptualization of all aspects of the unique developments within Generation Park. Sketch initial concepts, collaborate on design firm selection, coordinate design process including renderings for marketing. Ensure design integrity is maintained throughout the drawing phase, VE process, and construction of the improvement.
- Environmental: Design cohesion across wayfinding signs, graphics, digital/AR, public art, monumentation, and the overall landscape.
- Building Design: Sketch initial concepts, collaborate on design firm selection, coordinate design process including renderings for marketing. Ensure design integrity is maintained throughout the drawing phase, VE process, and construction of the improvement.
- Interior Design: Establish a viewpoint, collaborate on design firm selection, work with firm to individually pick furnishings, fixtures, colors, materials, equipment, etc. Ensure design integrity is maintained throughout the final installation and use.
- Design Guidelines: Generation Park Design Guidelines are state of the art, yet they must continually be updated and enhanced. An update volume should be published each year.
- Library of Precedents: To curate and maintain our physical and digital library of people, places, and buildings to study and learn from.
- Fieldtrips: To arrange the annual trip to convert some of our library of precedent to personal libraries of experience.

Effective 2/2018
Dear Ms Hejazi,

I am searching for a Graduate intern with good performance / grades to be trained in my boutique company. I had in the past few trainees with high success.

I also need Chinese speaking as our projects are overseas and need translators and communicators in the language.

Please contact me to discuss

Kindly,

Hector Hocsman
Architect AIA, AIBC, MBA RE
License FL, NY, BC (Canada), IL
USA 305.778.5526
www.urbanica-inc.com
Dear Ms Hejazi,

I am searching for a Graduate intern with good performance / grades to be trained in my boutique company. I had in the past few trainees with high success.

I also need Chinese speaking as our projects are overseas and need translators and communicators in the language.

Please contact me to discuss

Kindly,

Hector Hocsman
Architect AIA, AIBC, MBA RE
License FL, NY, BC (Canada), IL
USA     305.778.5526
www.urbanicainc.com
Dear Ms Hejazi,

I am searching for a Graduate intern with good performance / grades to be trained in my boutique company. I had in the past few trainees with high success.

I also need Chinese speaking as our projects are overseas and need translators and communicators in the language.

Please contact me to discuss

Kindly,

Hector Hocsman
Architect AIA, AIBC, MBA RE
License FL, NY, BC (Canada), IL
USA 305.778.5526
www.urbanicainc.com
Position Overview:
Smith Gee Studio is seeking a passionate urban designer to join our top-notch team of smart, creative and fun people. The candidate would assist us with both public and private sector projects including zoning entitlements, design guidelines, site planning, large scale master planning, form based codes and the like. The ideal candidate will have strong design, drawing, and rendering skills.

Smith Gee Studio's collaborative culture is a big reason for our success and the candidate should have the ability to work within a team environment. The candidate should have a fundamental understanding of smart growth principles, traditional neighborhood design, urban development issues, zoning standards, and sustainable design. We pride ourselves in the ability to design plans that are realistic and take into account building systems, building codes, local codes, policies, and development standards. The ideal candidate will share our commitment to high quality place-making/urban design, community engagement, sustainable design, and will be skilled at quickly adapting to the shifting needs of our clients.

Responsibilities:
• Design concept master plans for large and small scale projects
• Prepare zoning entitlement applications and related graphics
• Prepare designs and deliverables within project budgets and goals
• Craft and manage public outreach processes and represent the organization in professional and public forums
• Build and maintain relationships with governmental and quasi-governmental entities; real estate and business groups; civic & community organizations; cultural and professional organizations; and advocacy groups
• Learn Metro Nashville's and other local codes and standards
• Other duties, projects, and tasks as assigned

Qualifications:
• Bachelor's or Master's Degree in Architecture, Community/Urban Planning, Landscape Architecture, or a closely related field; advanced degree a plus
• Anticipated experience level as an urban designer ranges from 0-6 years (office experience preferred)
• Ability to communicate design ideas and perform simple site planning and massing tasks
• Proficient design and rendering skills (i.e. hand drawing, Photoshop, InDesign, Sketchup, AutoCAD, Revit)
• Strong interpersonal, written, verbal and analytical skills
• Strong organizational skills
• Demonstrated interest and experience in urban planning and development issues
• Ability to facilitate community outreach processes
• Willingness to learn about and/or experience with the technical aspects of the public planning and development process
• Understanding of urban infrastructure and economic development issues

About Smith Gee Studio
Collaboration, Community, and Exceptional Design. These are the first ingredients in our secret sauce that makes Smith Gee Studio a unique workplace. You'll find them in everything we do — from our projects, to our office culture, to our passion for making improvements in our communities. Our work environment is a key to our success. It's a collaborative, creative, trusting and fun atmosphere, where people are given plenty of opportunities to grow their skills and take on greater responsibility. We are architects, urban designers, and interior designers and are interested in meeting other motivated, detail-oriented designers who share our passion for creating great places to live, work and play. We offer competitive salaries and a full range of benefits including a dog-friendly, casual workplace.

Contact
To apply, please submit your resume and samples from your portfolio in PDF format to:
careers@smithgeestudio.com
Position Overview:
Smith Gee Studio is seeking a passionate urban designer to join our top-notch team of smart, creative and fun people. The candidate would assist us with both public and private sector projects including zoning entitlements, design guidelines, site planning, large scale master planning, form based codes and the like. The ideal candidate will have strong design, drawing, and rendering skills.

Smith Gee Studio's collaborative culture is a big reason for our success and the candidate should have the ability to work within a team environment. The candidate should have a fundamental understanding of smart growth principles, traditional neighborhood design, urban development issues, zoning standards, and sustainable design. We pride ourselves in the ability to design plans that are realistic and take into account building systems, building codes, local codes, policies, and development standards. The ideal candidate will share our commitment to high quality place-making/urban design, community engagement, sustainable design, and will be skilled at quickly adapting to the shifting needs of our clients.

Responsibilities:
• Design concept master plans for large and small scale projects
• Prepare zoning entitlement applications and related graphics
• Prepare designs and deliverables within project budgets and goals
• Craft and manage public outreach processes and represent the organization in professional and public forums
• Build and maintain relationships with governmental and quasi-governmental entities; real estate and business groups; civic & community organizations; cultural and professional organizations; and advocacy groups
• Learn Metro Nashville's and other local codes and standards
• Other duties, projects, and tasks as assigned

Qualifications:
• Bachelor's or Master's Degree in Architecture, Community/Urban Planning, Landscape Architecture, or a closely related field; advanced degree a plus
• Anticipated experience level as an urban designer ranges from 0-6 years (office experience preferred)
• Ability to communicate design ideas and perform simple site planning and massing tasks
• Proficient design and rendering skills (i.e. hand drawing, Photoshop, InDesign, Sketchup, AutoCAD, Revit)
• Strong interpersonal, written, verbal and analytical skills
• Strong organizational skills
• Demonstrated interest and experience in urban planning and development issues
• Ability to facilitate community outreach processes
• Willingness to learn about and/or experience with the technical aspects of the public planning and development process
• Understanding of urban infrastructure and economic development issues

About Smith Gee Studio
Collaboration, Community, and Exceptional Design. These are the first ingredients in our secret sauce that makes Smith Gee Studio a unique workplace. You’ll find them in everything we do — from our projects, to our office culture, to our passion for making improvements in our communities. Our work environment is a key to our success. It’s a collaborative, creative, trusting and fun atmosphere, where people are given plenty of opportunities to grow their skills and take on greater responsibility. We are architects, urban designers, and interior designers and are interested in meeting other motivated, detail-oriented designers who share our passion for creating great places to live, work and play. We offer competitive salaries and a full range of benefits including a dog-friendly, casual workplace.

Contact
To apply, please submit your resume and samples from your portfolio in PDF format to: careers@smithgeestudio.com
Position Overview:
Smith Gee Studio is seeking a passionate urban designer to join our top-notch team of smart, creative and fun people. The candidate would assist us with both public and private sector projects including zoning entitlements, design guidelines, site planning, large scale master planning, form based codes and the like. The ideal candidate will have strong design, drawing, and rendering skills.

Smith Gee Studio’s collaborative culture is a big reason for our success and the candidate should have the ability to work within a team environment. The candidate should have a fundamental understanding of smart growth principles, traditional neighborhood design, urban development issues, zoning standards, and sustainable design. We pride ourselves in the ability to design plans that are realistic and take into account building systems, building codes, local codes, policies, and development standards. The ideal candidate will share our commitment to high quality place-making/urban design, community engagement, sustainable design, and will be skilled at quickly adapting to the shifting needs of our clients.

Responsibilities:
• Design concept master plans for large and small scale projects
• Prepare zoning entitlement applications and related graphics
• Prepare designs and deliverables within project budgets and goals
• Craft and manage public outreach processes and represent the organization in professional and public forums
• Build and maintain relationships with governmental and quasi-governmental entities; real estate and business groups; civic & community organizations; cultural and professional organizations; and advocacy groups
• Learn Metro Nashville’s and other local codes and standards
• Other duties, projects, and tasks as assigned

Qualifications:
• Bachelor’s or Master’s Degree in Architecture, Community/Urban Planning, Landscape Architecture, or a closely related field; advanced degree a plus
• Anticipated experience level as an urban designer ranges from 0-6 years (office experience preferred)
• Ability to communicate design ideas and perform simple site planning and massing tasks
• Proficient design and rendering skills (i.e. hand drawing, Photoshop, InDesign, Sketchup, AutoCAD, Revit)
• Strong interpersonal, written, verbal and analytical skills
• Strong organizational skills
• Demonstrated interest and experience in urban planning and development issues
• Ability to facilitate community outreach processes
• Willingness to learn about and/or experience with the technical aspects of the public planning and development process
• Understanding of urban infrastructure and economic development issues

About Smith Gee Studio
Collaboration, Community, and Exceptional Design. These are the first ingredients in our secret sauce that makes Smith Gee Studio a unique workplace. You’ll find them in everything we do — from our projects, to our office culture, to our passion for making improvements in our communities. Our work environment is a key to our success. It’s a collaborative, creative, trusting and fun atmosphere, where people are given plenty of opportunities to grow their skills and take on greater responsibility. We are architects, urban designers, and interior designers and are interested in meeting other motivated, detail-oriented designers who share our passion for creating great places to live, work and play. We offer competitive salaries and a full range of benefits including a dog-friendly, casual workplace.

Contact
To apply, please submit your resume and samples from your portfolio in PDF format to: careers@smithgeestudio.com
Project Coordinator
We are seeking a motivated Project Coordinator to work collaboratively in a startup environment, performing research and sourcing on green building materials, methods, municipal and state building code, and sustainability initiatives.

About Us
Grayscale is engaged in technical analysis and project development in the areas of urban planning, sustainability, and real estate.

Responsibilities
- Develop database of green building materials and components including fixtures, appliances, lighting, etc.
- Assist in the development of white papers related to green building methods.
- Assist in sustainability/LEED tracking.
- Other administrative duties as assigned.

Required Skills
- Mastery of PowerPoint, Excel, and Google Suite.
- Strong organizational skills.
- Basic knowledge of architecture, design, and/or construction.
- Excellent verbal and written communication skills.
- Good sense of humor required.

Required Experience
- Pursuing a Bachelor’s/Master’s degree in engineering, architecture, project management, or environmental science.
- 2 to 4 years’ experience (including student jobs).

Commitment
20 hours per week (opportunity to become part of permanent team)

Compensation
TBD based on experience

Contact
Please send letter of interest, resume, and writing sample to Gabriela.barrocas@gmail.com
Project Coordinator
We are seeking a motivated Project Coordinator to work collaboratively in a startup environment, performing research and sourcing on green building materials, methods, municipal and state building code, and sustainability initiatives.

About Us
Grayscale is engaged in technical analysis and project development in the areas of urban planning, sustainability, and real estate.

Responsibilities
- Develop database of green building materials and components including fixtures, appliances, lighting, etc.
- Assist in the development of white papers related to green building methods.
- Assist in sustainability/LEED tracking.
- Other administrative duties as assigned.

Required Skills
- Mastery of PowerPoint, Excel, and Google Suite.
- Strong organizational skills.
- Basic knowledge of architecture, design, and/or construction.
- Excellent verbal and written communication skills.
- Good sense of humor required.

Required Experience
- Pursuing a Bachelor’s/Master’s degree in engineering, architecture, project management, or environmental science.
- 2 to 4 years’ experience (including student jobs).

Commitment
20 hours per week (opportunity to become part of permanent team)

Compensation
TBD based on experience

Contact
Please send letter of interest, resume, and writing sample to Gabriela.barrocas@gmail.com
Project Coordinator
We are seeking a motivated Project Coordinator to work collaboratively in a startup environment, performing research and sourcing on green building materials, methods, municipal and state building code, and sustainability initiatives.

About Us
Grayscale is engaged in technical analysis and project development in the areas of urban planning, sustainability, and real estate.

Responsibilities
- Develop database of green building materials and components including fixtures, appliances, lighting, etc.
- Assist in the development of white papers related to green building methods.
- Assist in sustainability/LEED tracking.
- Other administrative duties as assigned.

Required Skills
- Mastery of PowerPoint, Excel, and Google Suite.
- Strong organizational skills.
- Basic knowledge of architecture, design, and/or construction.
- Excellent verbal and written communication skills.
- Good sense of humor required.

Required Experience
- Pursuing a Bachelor’s/Master’s degree in engineering, architecture, project management, or environmental science.
- 2 to 4 years’ experience (including student jobs).

Commitment
20 hours per week (opportunity to become part of permanent team)

Compensation
TBD based on experience

Contact
Please send letter of interest, resume, and writing sample to Gabriela.barrocas@gmail.com
**Project Coordinator**
We are seeking a motivated Project Coordinator to work collaboratively in a startup environment, performing research and sourcing on green building materials, methods, municipal and state building code, and sustainability initiatives.

**About Us**
Grayscale is engaged in technical analysis and project development in the areas of urban planning, sustainability, and real estate.

**Responsibilities**
- Develop database of green building materials and components including fixtures, appliances, lighting, etc.
- Assist in the development of white papers related to green building methods.
- Assist in sustainability/LEED tracking.
- Other administrative duties as assigned.

**Required Skills**
- Mastery of PowerPoint, Excel, and Google Suite.
- Strong organizational skills.
- Basic knowledge of architecture, design, and/or construction.
- Excellent verbal and written communication skills.
- Good sense of humor required.

**Required Experience**
- Pursuing a Bachelor’s/Master’s degree in engineering, architecture, project management, or environmental science.
- 2 to 4 years’ experience (including student jobs).

**Commitment**
20 hours per week (opportunity to become part of permanent team)

**Compensation**
TBD based on experience

**Contact**
Please send letter of interest, resume, and writing sample to Gabriela.barrocas@gmail.com
'We're all Americaribe'. It means that we share the same culture, expertise & refers to the efforts we take every day to make ourselves operate more tightly and agilely. Our pride, achievements, and experiences have all tied to the minds of teamwork, innovation, and novelty. Talented newcomers with creative and technical skill sets like these, along with an energy and enthusiasm that effectively contribute to team morale, are always needed as Americaribe continues to grow. Beyond the high-level benefits and competitive salary is a plethora of opportunity to accentuate your career path, allowing growth from advanced trainings and experience, provided by Americaribe, to build leadership, versatility, & consistency. Americaribe LLC. Is known for applying its capacity for technical and commercial innovation, cutting-edge engineering skills and expertise in development to offices, hotels, airports, hospitals, schools, housing, exhibition centers, leisure facilities, etc. Americaribe is the subsidiary of Bouygues Bâtiment International, operating in over twenty countries, also known for combining its networks alongside major contracts with highly added value.

POSITION SUMMARY
The Design Engineer is a temporary position (about five months). The main responsibility of the position is coordinating the design work involved across the entire construction process, from the inception of design by Architects and Engineers (A&E) team, the planning and permits phases, to final Construction Documents.

ESSENTIAL DUTIES AND RESPONSIBILITIES
The position, under the responsibility of the Design Manager, organizes, consolidates and manages the different design trades of the project:
- Revise and distribute the design documents according to the contract, for each phase of the project as applicable, including:
  - Design Phase: Drawings, specifications, schedules, narratives, calculations, etc.
  - Preconstruction and Construction Phase: Shop drawings, RFI's (Request for Information), Submittals, narratives, calculations, Design related NCR’s (Non Conformance Report), SDA’s (Site Design Amendments), Change Directives and Change Orders
- Ensure that the design is coordinated and that it matches the technical conditions of the contract
- Provide guidance to entitlement and Building Permits processes and deliverables
- Participate in the design plan and its procedures
- Manage the design contract(s) signed with third parties
- Establish the execution schedule for design and monitors its progress
- Assist the site teams to understand the drawings, in order to successfully carry out the production works
- Work closely with the Document Controller to ensure that the most updated design is available at all times
- Assist set-up vectors of communication between sites and third parties

SKILLS AND QUALIFICATIONS
- Minimum 5 years’ experience in the Building Construction industry performing the duties described above
- Candidate must have a BS degree in Architecture or related field of studies
- Knowledge of American Building Regulations is a must; knowledge of IBC, NFPA and ASTM codes is a plus
- Must have solid building design background
- Must have working knowledge of AutoCAD, Revit, Navisworks, Photoshop
- Good communication skills and English command are a must; Spanish is a plus
- Strong ability to multitask, prioritize, and work well under pressure to meet established deadlines

PHYSICAL DEMANDS
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to stand; walk; sit; use hands, handle, or feel; reach with hands and arms; and talk or hear. The employee must occasionally lift and/or move up to 20 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually quiet.
'We're all Americaribe'. It means that we share the same culture, expertise & refers to the efforts we take every day to make ourselves operate more tightly and agilely. Our pride, achievements, and experiences have all tied to the minds of teamwork, innovation, and novelty. Talented newcomers with creative and technical skill sets like these, along with an energy and enthusiasm that effectively contribute to team morale, are always needed as Americaribe continues to grow. Beyond the high-level benefits and competitive salary is a plethora of opportunity to accentuate your career path, allowing growth from advanced trainings and experience, provided by Americaribe, to build leadership, versatility, & consistency. Americaribe LLC. is known for applying its capacity for technical and commercial innovation, cutting-edge engineering skills and expertise in development to offices, hotels, airports, hospitals, schools, housing, exhibition centers, leisure facilities, etc. Americaribe is the subsidiary of Bouygues Bâtiment International, operating in over twenty countries, also known for combining its networks alongside major contracts with highly added value.

POSITION SUMMARY
The BIM Estimator Engineer will be a self-starter professional, developing estimates using BIM. Must be able to meet critical deadlines, have the ability to coordinate work with team members. Candidate will work in the development of take-off and estimates, while using BIM.

ESSENTIAL DUTIES AND RESPONSIBILITIES
- Conduct initial analysis of drawings and specifications to ensure required documentation is present
- Develop estimates based on construction documents
- Critically analyze the bid documents and understand risk and opportunities and articulate those to management
- Gather and monitor actual cost vs. estimated cost
- Provide detailed quantity take off of specific trades
- Create detailed crew and production cost estimates and review prices with Pre-Construction Manager
- Attend on-site pre-bid/proposal conferences and site visits
- Develop and review subcontractor scopes of work and accept, review, and analyze subcontractor quotes for best value
- Prepare project bid status reports and ensure compliance with all specifications and contract Statements of Work and Bid Invitations

SKILLS AND QUALIFICATIONS
- At least five (1) year working as an Estimator, performing the duties described above
- At least five (1) year using BIM
- Working knowledge of REVIT
- Candidate must have a BS degree in Civil Engineering or related field of studies
- Must have experience with On Screen take Off
- Experience with Revit a plus
- Ability to read, understand and organize construction plans and specifications
- Ability to work independently, and manage a team, while exercising great judgment
- Strong Ability to multitask, prioritize, and work well under pressure to meet established deadlines
- EXCEL proficiency a must

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.